



Physician: \_\_\_\_\_  
Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Sex \_\_\_\_\_ SS# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Race: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ Preferred Language: \_\_\_\_\_

Please circle: Married Single Widowed Divorced Domestic Partner Legally Separated Life Partner

Primary Phone: \_\_\_\_\_ Home Cell Work Other: \_\_\_\_\_

Secondary Phone: \_\_\_\_\_ Home Cell Work Other: \_\_\_\_\_

Tertiary Phone: \_\_\_\_\_ Home Cell Work Other: \_\_\_\_\_

Email Address \_\_\_\_\_

**INSURANCE INFORMATION**

**Please provide your identification and your insurance card(s) to be copied. If your insurance information is not provided within 24 hours, you will be billed for the services rendered.**

1<sup>st</sup> Insurance Co. Name \_\_\_\_\_ Group number: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Policy Holder Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Relation to patient: \_\_\_\_\_

2<sup>nd</sup> Insurance Co. Name \_\_\_\_\_ Group number: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Policy Holder Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Relation to patient: \_\_\_\_\_

**EMERGENCY CONTACT**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Home Cell Work Other: \_\_\_\_\_

Secondary Phone: \_\_\_\_\_ Home Cell Work Other: \_\_\_\_\_

**I authorize the release of medical and other information to my insurance company for review of my coverage and/or for the processing of claims for services rendered to my child. I permit a copy of this authorization to be used in place of the original.**

**I understand I am responsible for any charges incurred that are not covered by my insurance company.**

**I have read this information and understand it. I understand that I am responsible for my insurance co-pay at time of visit.**

**The above information is correct to the best of my knowledge.**

\_\_\_\_\_  
Signature of Patient/Parent/Legal guardian/Patient advocate/Next of kin – circle one

\_\_\_\_\_  
Date



**GENERAL CONSENT FOR TREATMENT**

Patient Name \_\_\_\_\_ Birthdate: \_\_\_\_\_ Physician: \_\_\_\_\_

1. **CONSENT:** I request and authorize inpatient, emergency, and/or outpatient care as my physician, and his/her designees and assistants may deem necessary or advisable. This includes, but is not limited to, routine diagnostic, radiology, and laboratory procedures, administration of routine drugs and other therapeutics, and routine medical, nursing, and hospital care.

2. **MINORS:** A patient under 18 years of age must have authorization for treatment signed by a parent or legal guardian. Minors with decision-making capacity have the right to participate in discussions regarding their care and obtain answers to their questions about their condition and treatment.

**EXCEPTIONS:** Minors do not require consent from their parent/guardian in the following instances:

- a. Minor is married.
- b. Minor is in the Armed Forces.
- c. Minor is emancipated by court order
- d. Minor who has/is receiving prenatal or pregnancy related care, substance abuse, psychiatric treatment, or treatment for HIV or sexually transmitted diseases.
- e. A minor may consent to the release of their own child(ren)'s records.

3. **NO GUARANTEES:** I am aware that the practice of medicine and surgery is not an exact science. I acknowledge that no guarantees or promises have been made to me as to the results of the care and treatment which I have authorized. I understand I have a responsibility to cooperate in my care.

4. **PATIENT RESPONSIBILITIES:** I understand and agree that it is my responsibility to:

- Schedule follow up appointments and tests ordered by my physician.
- Provide a minimum of 24 hour notice of cancellation or to reschedule an appointment if needed.
- Call the office if I am unable to keep an appointment for any reason.
- Pay all charges not covered by my insurance company including:
  - Deductibles
  - Copays
  - Non-covered services
  - Pay all charges for services rendered despite any disputes or disagreements between myself and my insurance company.

5. **PAYMENT:** I assign and authorize payment for any and all services rendered directly to Infinity Primary Care, PLLC from my insurance company or third party payor, including but not limited to Medicare, Medicaid, commercial health insurance, automobile no-fault insurance, and workers disability compensation insurance.

6. **RELEASE OF INFORMATION:** I understand that the confidentiality of all medical records will be protected to the full extent of the law. I authorize Infinity Primary Care, PLLC to release all information from my medical record, including information about Human Immunodeficiency Virus (HIV), Acquired Immunodeficiency Syndrome (AIDS), Hepatitis (if any), and substance abuse treatment information protected by 42 code of Federal Regulations Part 2 (if any):

- a. Providers to which I am referred and will receive treatment for the purpose of continuity of care;
- b. Payors, organizations, or insurance companies which are responsible, in whole or in part, for obtaining insurance benefits for me, for billing and/or paying my hospital and/or physician(s) bill, and for filing appeals of denial of benefits, so that the hospital and physician may be paid for the services provided to me; and

c. Independent auditors or review agencies retained by any third party payors and insurer to analyze the charges for services rendered to me.

This authorization shall be effective only so long as is necessary to accomplish the purpose for which it is given. This authorization may be revoked at any time, except to the extent that it has been relied on.

I understand that Infinity Primary Care, PLLC may perform a test for HIV or Hepatitis upon me without my written consent, as permitted by state law, if a health care worker or emergency first responder sustains an exposure to my blood or body fluids. The results of any test will be treated confidentially.

7. VALUABLES: I understand that Infinity Primary Care, PLLC is not responsible for clothing, eyeglasses, dentures, jewelry, money, or other personal articles kept in my possession. I release Infinity Primary Care, PLLC from responsibility for all personal articles which I have with me during the time I am a patient at the physician office of medical facility.

8. TEACHING INSTITUTION: I have been informed that Infinity Primary Care, PLLC participates with teaching institutions, and that my medical, surgical, nursing, and routine health may be observed and provided for by supervised resident physicians and/or health care students. I authorize such clinical students to observe and provide this care. I also understand that my treatment and medical records may be viewed by approved students and staff for teaching, study, and research purposes, and the confidentiality of my identity shall be protected. I may request that a clinical student not be involved in my care.

**I have read both pages of this consent form or it has been read to me, and I am satisfied that I understand its contents. My questions have been answered to my satisfaction.**

\_\_\_\_\_  
Signature of Patient/Parent/Legal guardian/Patient advocate/Next of kin – circle one

\_\_\_\_\_  
Date

\_\_\_\_\_  
Infinity Primary Care Staff

\_\_\_\_\_  
Date



Patient Name \_\_\_\_\_ Birthdate: \_\_\_\_\_ Physician: \_\_\_\_\_

Thank you for choosing Infinity Primary Care, PLLC as your health care provider. We are committed to your successful treatment. Please understand that payment of your bill is considered a part of your treatment. The following is a statement of our Patient Financial Responsibility Policy, which we require you to read and sign prior to seeing the physician. Please let us know if you have any questions or concerns.

For your convenience we accept cash, check, Visa, MasterCard, American Express, and Discover.

I understand I am financially responsible for treatment provided to me or my legal dependent by Infinity Primary Care, PLLC.

I understand my insurance policy is a contract solely between me and my insurance company. I understand that, as a courtesy, my physician will submit a claim to my insurance plan. I authorize my insurance plan to make payments for covered services directly to my physician.

If my physician does not participate with my insurance company, or if my insurance company has not paid the claim within 45 days, I understand the balance becomes my responsibility and I must pursue the reimbursement directly from my insurance company. If there is a balance on my account, a statement of my charges and payment will be sent to my mailing address.

I authorize Infinity Primary Care, PLLC to communicate with my health insurance company, in accordance with their Privacy Policy, regarding my policy coverage. I further authorize Infinity Primary Care, PLLC to release information required by my insurance company to make payment for services rendered.

I understand a payment plan may be set up if I have financial difficulties. Charges over 90 days past due without a payment plan may be sent to a collection agency and may result in being discharged from the practice.

I understand there can be a \$10.00 late fee for accounts over 60 days past due. I understand there can be a \$30.00 fee for returned personal checks.

I understand appointment cancellations with less than 24 hour notice or “No Show” patients can be charged a service fee of up to \$25.00 for missed office visit or up to \$50.00 for missed physical exam or procedure. I understand I am responsible for this fee. I understand it cannot be billed to my insurance plan.

I have read the Patient Financial Policy and understand my responsibilities.

\_\_\_\_\_  
Signature of Patient/Parent/Legal guardian/Patient advocate/Next of kin – circle one

\_\_\_\_\_  
Date

\_\_\_\_\_  
Infinity Primary Care Staff

\_\_\_\_\_  
Date



**LAB BILLING NOTIFICATION**

Patient Name \_\_\_\_\_ Birthdate: \_\_\_\_\_ Physician: \_\_\_\_\_

Insurance policies are changing and may no longer cover certain lab tests. Many are now subject to copays and deductibles. If you are here for a Physical Exam but have a medical condition that requires lab testing, the lab tests for that condition will be coded with that medical condition (not the Physical Exam)

Lab tests are ordered by our providers because they are medically necessary and sometimes because they are specifically requested by you.

We are NOT familiar with, nor do we have access to each individual patient's insurance policy with regard to payment for lab tests. It is the patient's responsibility to be familiar with their specific insurance plan with regard to payment for lab tests.

Some insurance companies require that your lab tests be sent to specific labs such as JVHL, Quest, or St John. It is your responsibility to notify your medical assistant about this PRIOR to having your lab tests drawn.

If you receive a lab bill and have questions about coverage, review the following PRIOR to calling us (we have limited ability to review laboratory claims)

- Review your insurance policy
- Review the Explanation of Benefits from your insurance company
- Contact your insurance and/or the laboratory that is sending the bill
- IF you still need to contact us, have your bill and Explanation of Benefits from your insurance company available when you call.

\_\_\_\_\_  
Signature of Patient/Parent/Legal guardian/Patient advocate/Next of kin – circle one

\_\_\_\_\_  
Date

\_\_\_\_\_  
Infinity Primary Care Staff

\_\_\_\_\_  
Date



**Credit Card Signature on File Authorization Form**

**All credit card information will remain confidential and will not be released to any unauthorized party.**

At any given visit you may choose to pay by cash or check or defer to the credit card on file.

We have implemented a policy which maintains your credit card information securely on file with Infinity Primary Care, PLLC. You will be asked for a credit card at the time you check-in.

In providing us with your credit card information, you are giving Infinity Primary Care, PLLC permission to automatically charge your credit card on file to pay co-pays, deductibles and balances you owe after your insurance company has paid their portion and notified us of the amount that is your responsibility.

**You will receive a statement that will indicate the amount due and we will deduct that amount from your card 10 days later.** At that time, any remaining balance owed by you will be charged to your credit card, and a copy of the charge will be mailed to you upon request. This in no way compromises your ability to dispute a charge or question your insurance company's determination of payment.

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I hereby authorize Infinity Primary Care, PLLC to charge the credit card provided on an as needed basis for the amount(s) due for service(s) that are the patient responsibility amounts as determined by my insurance. I further authorize that any time my account becomes past due Infinity may use this card to settle the debts owed on my behalf. Any overpayment on my account will be credited back to my card. My credit card statement will serve as receipts for payments processed. You may request a copy of your receipt through your patient portal.

This document designates my Signature is on File and therefore it is not required that I sign paper receipts each time. This authorization is to remain in effect until Infinity Primary Care receives written notification from me of its termination. If my bank account or credit card information listed below changes for any reason, I will notify Infinity Primary Care, PLLC as soon as possible.

\_\_\_\_\_  
(Signature)                      Date:

Print Patient Name: \_\_\_\_\_

Date of Birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

If you think your charges are incorrect, please contact the Infinity Business Office with an explanation of the problem. We will make any necessary adjustments to your account within 30 days. After 60 days all charges will be assumed to be correct. Contact information: 734-464-8300.



## Communicate with us securely **ONLINE**

The “**Patient Portal**” is a service we provide to our patients that integrates with our electronic medical record and provides more efficient service to you.

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THE PATIENT PORTAL SHOULD ONLY BE UTILIZED FOR ROUTINE MATTERS AND SHOULD **NOT** BE UTILIZED FOR URGENT ISSUES.

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Services that are available in the “**Patient Portal**”:

- Request medication refills
- Receive test results
- Request referrals to specialists
- Instant access to your medical records
- Ask your physician a question
- View or cancel upcoming appointments

The “Cancelling” feature does work up to 24 hours in advance of your appointment. Appointments that need to be cancelled within 24 hours of their appointment time are subject to a Late Cancellation Fee and need to be called in to the office.

Access the Patient Portal at [www.NextMD.com](http://www.NextMD.com) or [www.infinityprimarycare.com](http://www.infinityprimarycare.com) (choose the NextMD or Patient Portal link).

.....  
Complete the information listed below and give this form to any associate. Once this form is received, you will be given a security token that will be needed to create your portal account.

### **PRINT CLEARLY**

Patient’s First Name: \_\_\_\_\_ Patient’s Last Name: \_\_\_\_\_

Patient’s Birth Date: \_\_\_\_\_

Patient’s CURRENT Email address: \_\_\_\_\_

**NOTE:** Protecting the security of your medical record is important to us. We will not create Patient Portal access over the phone or with anyone other than the patient or a parent/guardian of minor children.



Today's Date: \_\_\_\_\_

Physician: \_\_\_\_\_

Print Name: (last) \_\_\_\_\_ (first) \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Language spoken at home: \_\_\_\_\_

**MEDICATIONS:**

Please list all medications (including over-the-counter, vitamins, and/or supplements)

NAME	STRENGTH	FREQUENCY
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		

**ALLERGIES:**

Is patient allergic to any drugs or medications?

No  Yes If yes, what?

Does the patient have any food allergies?

No  Yes If yes, what?

Does the patient have any other allergies?

No  Yes If yes, what?

**REVIEW OF SYSTEMS: Please check any symptoms you have had RECENTLY**

**Constitutional**

- Chills
- Decreased activity
- Decreased appetite
- Fever
- Fussiness
- Weight gain
- Weight loss

**Respiratory**

- Breathing difficulty
- Use of accessory muscles
- Cough
- Sputum
- Wheezing

**Genitourinary**

- Decreased urine output
- Painful urination
- Urinary incontinence
- Flank (side) pain
- Foul urine odor
- Blood in urine

**Skin**

- Acne
- Itching
- Rash
- Skin lesion

**HEENT**

- Difficulty swallowing
- Ear drainage
- Esotropia (cross eye)
- Eye discharge
- Eye redness
- Headache
- Hearing loss
- Nasal congestion
- Ear pain
- Sore throat
- Runny nose
- Sneezing
- Tearing
- Visual loss

**Cardiovascular**

- Chest pain
- Palpitations
- Fainting

**Vascular**

- Cool extremity
- Blue coloration

**Gastrointestinal**

- Abdominal pain
- Constipation
- Diarrhea
- Nausea
- Reflux
- Vomiting

**Reproduction (Male Only)**

- Circumcised
- Penile discharge
- Scrotum testicular mass
- Scrotum testicular pain

**Metabolic/Endocrine**

- Excessive thirst
- Excessive urination

**Neurological**

- Inappropriate interaction
- Behavioral changes
- Inconsolable
- Difficulty concentrating
- Distorted body image
- Self conscious

**Musculoskeletal**

- Bone pain
- Joint pain
- Joint swelling
- Muscle weakness
- Muscle pain

**Hematologic/Lymphatic**

- Easy bleeding
- Easy bruising
- Enlarged lymph nodes

**Immunologic**

- Seasonal allergies
- Environmental allergies
- Food allergies
- Urticaria (Hives)



Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**MEDICAL CONDITIONS:** Please mark any illness or disease the patient has had in the past or currently may have:

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Acne              | <input type="checkbox"/> Chicken pox              | <input type="checkbox"/> Headaches                 | <input type="checkbox"/> Vesicoureteral reflux |
| <input type="checkbox"/> ADD               | <input type="checkbox"/> Concussion               | <input type="checkbox"/> Hearing problems          | <input type="checkbox"/> Other                 |
| <input type="checkbox"/> ADHD              | <input type="checkbox"/> Congenital heart disease | <input type="checkbox"/> Heart murmur              | Specify _____                                  |
| <input type="checkbox"/> Allergic rhinitis | <input type="checkbox"/> Diabetes                 | <input type="checkbox"/> Ear infections, recurrent | <input type="checkbox"/> Genetic disease       |
| <input type="checkbox"/> Anemia            | <input type="checkbox"/> Eczema                   | <input type="checkbox"/> Pneumonia                 | <input type="checkbox"/> Meningitis            |
| <input type="checkbox"/> Asthma            | <input type="checkbox"/> Fracture(s)              | <input type="checkbox"/> Prematurity               | <input type="checkbox"/> Developmental issues  |
| <input type="checkbox"/> Birth Trauma      | Specify _____                                     | <input type="checkbox"/> Kidney infection          |  |
| <input type="checkbox"/> Bleeding disorder | <input type="checkbox"/> GERD                     | <input type="checkbox"/> Seizure disorder          |  |
| <input type="checkbox"/> Bronchiolitis     | <input type="checkbox"/> Head Injury              | <input type="checkbox"/> Seizures, febrile         |  |
| <input type="checkbox"/> Bronchitis        | <input type="checkbox"/> Headache, migraine       | <input type="checkbox"/> Urinary tract infection   |  |

**SURGICAL/HOSPITALIZATION HISTORY: (if marking an item below please include the year it occurred)**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Adenoidectomy _____     | <input type="checkbox"/> Hernia Repair, inguinal _____    | Other _____                                       |
| <input type="checkbox"/> Appendectomy _____      | <input type="checkbox"/> Hernia Repair, umbilical _____   | <input type="checkbox"/> Tympanostomy (Ear Tubes) |
| <input type="checkbox"/> Blood transfusion _____ | <input type="checkbox"/> Lymph node biopsy/excision _____ | Right    Left    Both                             |
| <input type="checkbox"/> Dental surgery _____    | <input type="checkbox"/> Tonsillectomy _____              |   |

**What diagnostic, screening studies or immunizations has the patient had previously? Please list most recent date.**

Complete Physical \_\_\_\_\_ Last Eye Exam \_\_\_\_\_ Last Hearing Test \_\_\_\_\_

Has child had all immunizations for his/her age? \_\_\_\_\_ If not, reason \_\_\_\_\_

Which ones are missing? \_\_\_\_\_ Can we give them today? \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**FAMILY HISTORY:** Check below to report problems the patient's family members have had. Please state age when they had the problem if you know it and if this was a cause of death.

Adopted (unknown family history)

Condition	Whom	Onset Age	Cause of Death?
ADD/ADHD			
Allergies			
Asthma			
Birth defects			
Cancer (list type)			
Heart disease			
Deafness			
Depression			
Developmental delay			
Developmental dislocation of hip			
Diabetes			
Eczema			
Elevated lipids			
Genetic disease			
Hemoglobinopathy (blood disorder)			
Hypertension			

Condition	Whom	Onset Age	Cause of Death?
Learning disability			
Mental retardation			
Migraines			
Obesity			
Kidney disease			
Scoliosis			
Seizure disorder			
Sudden infant death syndrome (SIDS)			
Thyroid disease			
Alcoholism			
Substance Abuse			
Mental Illness			
Celiac Disease			
Stroke			
Other			

**RELATIONSHIPS:**

Child Care Provider: \_\_\_\_\_ Number of days/week \_\_\_\_\_

Who lives at the primary residence? \_\_\_\_\_ Who lives at the secondary residence? \_\_\_\_\_

Marital status of parents: \_\_\_\_\_

Siblings: How many? \_\_\_\_\_ Birth order: \_\_\_\_\_

Smokers at home?  No  Yes If yes, smoke outside only?  No  Yes

**HOME ENVIRONMENT:**

Is there lead in the home?  No  Yes  Removed  Unknown

Uses bike/skating helmet:  No  Yes

Car restraints:  Car seat: face rear  Booster  None  
 Car seat: face front  Seat belt

Carbon Monoxide Detectors in home:  No  Yes

Smoke Detectors in home:  No  Yes

Radon in home:  No  Yes  Untested  Treated

Pets/animals at home:  No  Yes If yes, what kind? \_\_\_\_\_

Firearms at home:  No  Yes If yes, locked storage:  No  Yes  
Ammo stored separately:  No  Yes

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**SLEEP:**

- Take naps:  No  Yes
- Sleeps with parents:  No  Yes
- Sleeps through the night:  No  Yes
- Nightmare/sleep problems:  No  Yes

**ACTIVITY:**

- Exercise/sports/activity: \_\_\_\_\_ hours/day Type of exercise/sport? \_\_\_\_\_ Type of activity? \_\_\_\_\_
- TV/computer games: \_\_\_\_\_ hours/day Has TV in bedroom?  No  Yes
- Internet: \_\_\_\_\_ hours/day Has computer in bedroom?  No  Yes

**NUTRITION: (under 5)**

- Concerns:  No  Yes \_\_\_\_\_
- Milk: \_\_\_\_\_ ozs/day
- Liquid: Drinks from:  Bottle  Cup  Breast Duration: \_\_\_\_\_ Frequency: \_\_\_\_\_
- Solid:  Baby Food  Table Food Age solids introduced: \_\_\_\_\_ months
- Caffeine:  No  Yes
- Bladder Toilet Trained:  No  Yes  Day Only Age trained \_\_\_\_\_ months
- Bowel Toilet Trained:  No  Yes Age trained \_\_\_\_\_ months
- Last Dental Visit: \_\_\_\_\_

**DEVELOPMENTAL HISTORY:**

Did your child achieve developmental milestones in an age appropriate matter? \_\_\_\_\_

**Please list all specialty Physicians that you have seen in the last year:**

- |                         |                         |
|-------------------------|-------------------------|
| Provider Name: _____    | Provider Name: _____    |
| Specialty: _____        | Specialty: _____        |
| Phone Number: _____     | Phone Number: _____     |
| Reason/Diagnosis: _____ | Reason/Diagnosis: _____ |

**Please list the patient's mail order and/or primary pharmacy:**

- |                  |                  |
|------------------|------------------|
| Pharmacy: _____  | Pharmacy: _____  |
| Address: _____   | Address: _____   |
| Phone No.: _____ | Phone No.: _____ |

The above information is correct to the best of my knowledge.

\_\_\_\_\_  
 Signature of Patient/Parent/Legal guardian/Patient advocate/Next of kin – circle one      Date